



PENNSYLVANIA HIGHLANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 21, 2025 – 4:30 PM
Board Room and via Zoom
Agenda

Mission Statement

Pennsylvania Highlands Community College offers an inclusive, supportive, and affordable environment that empowers students to obtain the knowledge and skills necessary to be successful in work, life, and the pursuit of lifelong learning.

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| 1. CALL TO ORDER | Dr. Grady |
| 2. ROLL CALL | G. Winger |
| 3. PUBLIC COMMENT | Dr. Grady |
| 4. GUESTS/SPECIAL RECOGNITION | Dr. Nunez |
| 4.1 Penn Highlands Annual Audit Presentation by Wessel and Company | |
| 4.2 Promotions within the Management Team: Matt Bodenschatz and Kay-Leigh Davis | |
| 4.3 Jeff Wood, President of the PHCC Foundation | |
| 5. CONSENT AGENDA APPROVAL (Action Item) | Dr. Grady |
| 5.1 Approval of Minutes from August 19 Board of Trustees Meeting | |
| 5.2 Title IX Policy Revision (EXEC 1014-2025) | |
| 6. BOARD CHAIRPERSON'S REPORT | Dr. Grady |
| 6.1 Welcome Brian Lanham, Student Trustee for 2025-2026 | |
| 6.2 Cambria Trustee Expiring Terms | |
| • John Augustine | |
| • Carl "Buddy" DeYulis | |
| • Linda Thomson | |
| • Mike Puruszky | |
| 7. PRESIDENT'S REPORT | Dr. Nunez |
| 7.1 Accreditation Update (Dr. Zaborowski) | |
| 7.2 PACCC Annual Meeting (virtual): November 17 at 6:00PM | |
| 7.3 Strategic Planning Update | |
| 7.4 Student Satisfaction Onboarding Survey | |
| 7.5 Chef Auction: October 22 @ 5:00PM | |
| 8. EXECUTIVE COMMITTEE | Dr. Grady |
| 8.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 8.2 (Action Item) Penn Highlands Board of Trustees Bylaws Revision (EXEC 1014-2025) | |
| 9. FINANCE & FACILITIES COMMITTEE | G. Winger |
| 9.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 9.2 (Action Item) Financial Audit ending June 30, 2025 (FF 1017-2025) | |
| 9.3 (Action Item) Financial Statements ending August 31, 2025 (FF 1018-2025) | |
| 10. ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE | Dr. Anderson |
| 10.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 10.2 Report from Student Trustee, Brian Lanham | |
| 11. EXTERNAL AFFAIRS COMMITTEE | L. Lichty |
| 11.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 12. REPORTS/COMMENTS FROM BOARD MEMBERS | Dr. Grady |

13. EXECUTIVE SESSION (action)

Dr. Grady

Board members in executive sessions may discuss the employment, compensation, discipline, performance, or dismissal of specific employees of the College; collective bargaining; active or pending litigation; purchase or lease of property; information that is considered confidential under the law; matters of academic admission or standing; or public safety issues if disclosure of the information would reasonably jeopardize public safety or preparedness.

14. ADJOURN (action)

UPCOMING EVENTS

- Chef Auction: October 22, 2025 at 5:00PM
- Middle States Team Chair Visit: October 29 and 30
- Dinner with Team Chair: October 29 at 5:00PM in the Board Room (Richland, Zoom option available)
- Middle States Team Visit: March 22-25, 2026
- Middle States Team Dinner: March 22, 2026 at 5:00PM – TBD
- PACCC Annual Meeting (virtual): November 17 at 6:00PM

2025-2026 Board of Trustees Meetings

- December 16
- February 17
- April 21 (including Retreat)
- June 16