



PENNSYLVANIA HIGHLANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
August 19, 2025 – 4:30 PM
Board Room and via Zoom
Agenda

Mission Statement

Pennsylvania Highlands Community College offers an inclusive, supportive, and affordable environment that empowers students to obtain the knowledge and skills necessary to be successful in work, life, and the pursuit of lifelong learning.

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| 1. CALL TO ORDER | Dr. Grady |
| 2. ROLL CALL | G. Winger |
| 3. PUBLIC COMMENT | Dr. Grady |
| 4. GUESTS/SPECIAL RECOGNITION | Dr. Nunez |
| 4.1 Foundation Update by Jeff Wood (Carole VanMeter) | |
| 4.2 Annual Cybersecurity Update by Matt Hoffman (Gary Boast) | |
| 5. CONSENT AGENDA APPROVAL (Action Item) | Dr. Grady |
| 5.1 Approval of Minutes from June 17 Board of Trustees Meeting | |
| 6. BOARD CHAIRPERSON'S REPORT | Dr. Grady |
| 7. PRESIDENT'S REPORT | Dr. Nunez |
| 7.1 Introduction of Dr. Sara Conroy | |
| 7.2 Disclosures of Conflict of Interest of Dr. Nunez | |
| 7.3 Strategic Planning Update | |
| 7.4 Accreditation Update (Dr. Zaborowski) | |
| 7.5 Top 10: Highlights from FY 2025 | |
| 8. EXECUTIVE COMMITTEE | Dr. Grady |
| 8.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 8.2 (Action Item) Appointment of Benjamin Estell to the Board of Trustees (EXEC 1013-2025) | |
| 9. FINANCE & FACILITIES COMMITTEE | G. Winger |
| 9.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 9.2 (Action Item) Financial Statements ending June 30, 2025 (FF 1016-2025) | |
| 10. ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE | Dr. Anderson |
| 10.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 11. EXTERNAL AFFAIRS COMMITTEE | L. Lichty |
| 11.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 12. REPORTS/COMMENTS FROM BOARD MEMBERS | Dr. Grady |
| 13. EXECUTIVE SESSION (action) | Dr. Grady |
- Board members in executive sessions may discuss the employment, compensation, discipline, performance, or dismissal of specific employees of the College; collective bargaining; active or pending litigation; purchase or lease of property; information that is considered confidential under the law; matters of academic admission or standing; or public safety issues if disclosure of the information would reasonably jeopardize public safety or preparedness.*

14. ADJOURN (action)

UPCOMING EVENTS

- Chef Auction: October 22, 2025 at 5:00PM
- Middle States Team Chair Visit: October 29 and 30
- Dinner with Team Chair: October 29 at 5:00PM in the Board Room (Richland, Zoom option available)
- Middle States Team Visit: March 22-25, 2026
- Middle States Team Dinner: March 22, 2026 at 5:00PM -- TBD

2025-2026 Board of Trustees Meetings

- October 21
- December 16
- February 17
- April 21 (Retreat)
- June 16