



PENNSYLVANIA HIGHLANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
April 19, 2022 – 5:00 PM
LGI and via Zoom
Agenda

Mission Statement

Pennsylvania Highlands Community College provides its students with affordable opportunities to gain the knowledge and skills they need to be successful in their work, in their day-to-day lives, and in their pursuit of life-long learning in a supportive, student-oriented environment.

CALL TO ORDER

- Roll Call
- * Approval of Minutes from February 15, 2022 meeting (action)

CONSENT AGENDA

(action)

- * Employee Conduct and Work Rules Policy Revision (EXEC 1006-2022)
- * At Will Employee Policy Deletion (EXEC 1007-2022)
- * Formation of Student Government Policy Deletion (EXEC 1008-2022)
- * Pay Check Disbursement Direct Deposit Policy Deletion (EXEC 1009-2022)
- * Staff Development Policy Deletion (EXEC 1010-2022)
- * Travel Reimbursement for Interview Candidates Policy Deletion (EXEC 1011-2022)
- * New Acceptable Use of Information Technology Resources Policy and Deletion of Cloud Computing Services Use Policy (FF 1004-2022)

CHAIRPERSON'S REPORT

- * Board of Trustees Meeting Schedule 2022-2023

PRESIDENT'S REPORT

- * Celebration of Penn Highlands Athletes
- * COVID Mitigation and Impact
- * SSARP Grant
- * Strategic Plan Updates
- * President's Outreach

EXECUTIVE COMMITTEE

- Report from Committee Chair
- * Minutes from April 12, 2022 Meeting
- * Advancement in Rank to Professor: Dr. Robert Clark (EXEC 1001-2022) (action)
- * Advancement in Rank to Professor: Jill Mitchell (EXEC 1002-2022) (action)
- * Advancement in Rank to Associate Professor: Michelle Myers (EXEC 1003-2022) (action)
- * Advancement in Rank to Assistant Professor: Laura Gaunt (EXEC 1004-2022) (action)
- * Tenure: Melissa Boback (EXEC 1005-2022) (action)
- * Board of Trustee Bylaw Revisions (EXEC 1012-2022) (action)

ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE

- Report from Committee Chair
- * Minutes from April 5, 2022 Meeting
- Report from the Vice President of Academic Affairs
- Report from the Vice President of Student Services
 - * Enrollment Report
- Report of the Student Trustee

EXTERNAL AFFAIRS COMMITTEE

- Report from Committee Chair
- * Minutes from April 6, 2022 Meeting
- Staff Reports: Government Affairs, Marketing, and the Foundation

FINANCE & FACILITIES COMMITTEE

- Report from Committee Chair
- * Minutes from April 7, 2022 Meeting
- * Financial Statements ending February 28, 2022 (FF 1005-2022) (action)
- * Tuition and Fee Schedule FY 2022-2023 (FF 1006-2022) (action)
- Report from the Associate Vice President of Administration
- Report from the Associate Vice President of Technology and Analytics
- Report from the Associate Vice President of Finance

REPORTS/COMMENTS FROM BOARD MEMBERS

PUBLIC COMMENT

EXECUTIVE SESSION

Board members in executive sessions may discuss the employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; active or pending litigation; purchase or lease of property; information that is considered confidential under the law; matters of academic admission or standing; or public safety issues if disclosure of the information would reasonably jeopardize public safety or preparedness.

ADJOURN

- * *Materials Included in board packet*

Vision Statement

Pennsylvania Highlands Community College will be a dominant higher education provider in west central Pennsylvania – a catalyst for regional renewal – positioning our graduates to be recognized as highly competent, exceptional members of the community and workforce.