



**PENNSYLVANIA HIGHLANDS COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES MEETING**  
**December 21, 2021 – 5:00 PM**  
**via Zoom**  
**Agenda**

**Mission Statement**

Pennsylvania Highlands Community College provides its students with affordable opportunities to gain the knowledge and skills they need to be successful in their work, in their day-to-day lives, and in their pursuit of life-long learning in a supportive, student-oriented environment.

**CALL TO ORDER**

- Roll Call
- \* Approval of Minutes from October 19, 2021 meeting (action)

**CONSENT AGENDA**

- \* Program Deletion – Child Development Diploma, Child Development Certificate, and Child Development A.A.S. Programs (AASS 1015-2021)
  - \* Education A.A. – New Program (AASS 1016-2021)
  - \* Academic Integrity Policy Revision (AASS 1017-2021)
  - \* Purchasing Guidance Policy (FF 1025-2021)
  - \* Purchasing Policy Deletion (FF 1026-2021)
  - \* Uniform Grant Guidance Procurement Policy Deletion (FF 1027-2021)
  - \* Richland Campus Parking Policy Revision (FF 1030-2021)
- (action)**

**CHAIRPERSON'S REPORT**

- Trustee Reappointments and New Trustee Appointment

**PRESIDENT'S REPORT**

- \* Student/Employee Celebrations
- \* COVID Mitigation and Impact
- \* Strategic Plan Updates
- \* Transfer of the Johnstown Regional Police Academy
- \* Upcoming College Events

**EXECUTIVE COMMITTEE**

- Report from Committee Chair
- \* Minutes from December 14, 2021 Meeting
- \* Recognition of Service of Dr. Kathleen O'Rourke (EXEC 1016-2021) (action)

**ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE**

- Report from Committee Chair
- \* Minutes from December 7, 2021 Meeting
- \* Board of Trustees Academic Scholarships Policy Revision (AASS 1018-2021) (action)
- Report from the Vice President of Academic Affairs
- Report from the Vice President of Student Services
  - \* Enrollment Report
- Report of the Student Trustee

**EXTERNAL AFFAIRS COMMITTEE**

- Report from Committee Chair
- \* Minutes from December 8, 2021 Meeting
- Report of the Executive Director of Institutional Advancement

## **FINANCE & FACILITIES COMMITTEE**

- Report from Committee Chair
- \* Minutes from December 9, 2021 Meeting
- \* Financial Statements ending October 31, 2021 (FF 1024-2021) (action)
- \* Jenzabar Renewal (FF 1028-2021) (action)
- \* Employer Tuition Discount Program Policy (FF 1029-2021) (action)
- \* Campus Security Intervention Policy (FF 1031-2021) (action)
- Report from the Vice President of Finance and Administration
  - Budget Update

## **REPORTS/COMMENTS FROM BOARD MEMBERS**

### **PUBLIC COMMENT**

### **EXECUTIVE SESSION**

*Board members in executive sessions may discuss the employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; active or pending litigation; purchase or lease of property; information that is considered confidential under the law; matters of academic admission or standing; or public safety issues if disclosure of the information would reasonably jeopardize public safety or preparedness.*

### **ADJOURN**

- \* *Materials Included in board packet*

### **Vision Statement**

Pennsylvania Highlands Community College will be a dominant higher education provider in west central Pennsylvania – a catalyst for regional renewal – positioning our graduates to be recognized as highly competent, exceptional members of the community and workforce.