



**PENNSYLVANIA HIGHLANDS COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES MEETING**  
**June 23 – 6:00 PM**  
**LGI and via Zoom**  
**Agenda**

**Mission Statement**

Pennsylvania Highlands Community College provides its students with affordable opportunities to gain the knowledge and skills they need to be successful in their work, in their day-to-day lives, and in their pursuit of life-long learning in a supportive, student-oriented environment.

**CALL TO ORDER**

- Roll Call
- \* Approval of Minutes from May 19, 2020 meeting (action)

**CONSENT AGENDA**

**(action)**

- \* Program Deletion – Healthcare Information Specialist A.A.S. (AASS 1028-2020)
- \* Program Deletion – Medical Coding Diploma (AASS 1029-2020)
- \* Withdrawal from Classes Policy Deletion (AASS 1030-2020)
- \* Student Grading and Course Progress Updates Policy Revision (AASS 1031-2020)

**CHAIRPERSON'S REPORT**

**PRESIDENT'S REPORT**

- Celebration of Faculty Promotion and Tenure
- \* President's Outreach
- Strategic Planning Survey
- Budget/Contingency Budget Update
- Top 10 Lists

**STUDENT TRUSTEE'S REPORT**

- Update on Student Activities and Student Senate

**EXECUTIVE COMMITTEE**

- Report from Committee Chair
- \* Minutes from June 16, 2020 Meeting
- \* Board Meeting and Retreat Schedule FY 2020-2021 (EXEC 1010-2020) (action)
- \* Board Appointed Trustees (EXEC 1011-2020) (action)

**ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE**

- Report from Committee Chair
- \* Minutes from June 9, 2020 Meeting
- \* New Program – Business Management for Manufacturing Certificate (AASS 1027-2020) (action)
- Report from the Interim Vice President of Academic Affairs
- Report from the Vice President of Student Services
  - \* Enrollment Report

**EXTERNAL AFFAIRS COMMITTEE**

- Report from Committee Chair
- \* Minutes from June 10, 2020 Meeting
- Report of the Executive Director of Institutional Advancement & Public Relations

**FINANCE & FACILITIES COMMITTEE**

- Report from Committee Chair
- \* Minutes from June 11, 2020 Meeting
- Report from the Vice President of Finance and Administration

**REPORTS/COMMENTS FROM BOARD MEMBERS**

**PUBLIC COMMENT**

## **EXECUTIVE SESSION**

*Board members in executive sessions may discuss the employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; active or pending litigation; purchase or lease of property; information that is considered confidential under the law; matters of academic admission or standing; or public safety issues if disclosure of the information would reasonably jeopardize public safety or preparedness.*

## **ADJOURN**

\* *Materials Included in board packet*

## **Vision Statement**

Pennsylvania Highlands Community College will be a dominant higher education provider in west central Pennsylvania – a catalyst for regional renewal – positioning our graduates to be recognized as highly competent, exceptional members of the community and workforce.

## **APPENDIX**

- *Strategic Plan Dashboard*
- *Operational Plan*
- *Human Resources by the Numbers*