



PENNSYLVANIA HIGHLANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 19 – 6:00 PM
via Zoom
Agenda

Mission Statement

Pennsylvania Highlands Community College provides its students with affordable opportunities to gain the knowledge and skills they need to be successful in their work, in their day-to-day lives, and in their pursuit of life-long learning in a supportive, student-oriented environment.

CALL TO ORDER

- Roll Call
- * Approval of Minutes from March 24, 2020 meeting (action)

CONSENT AGENDA

(action)

- * Advancement in Rank: Richard Bukoski (EXEC 1006-2020)
- * Advancement in Rank: Daniella Cope (EXEC 1007-2020)
- * Advancement in Rank and Tenure: Marie Polka (EXEC 1008-2020)
- * Revisions to the Sustainable Hydroponic Agriculture and Rural Entrepreneurship (SHARE) Certificate (AASS 1023-2020)
- * Articulation for Transfer of Credit Policy Revision (AASS 1024-2020)
- * Early Admission Policy Revision (AASS 1025-2020)
- * Student Conduct Policy Revision (AASS 1026-2020)

CHAIRPERSON'S REPORT

- * Board of Trustees Self-Assessment
- Board Retreat

PRESIDENT'S REPORT

- Appreciation of Information Technology Staff
- * President's Outreach
- * New Vice President of Academic Affairs
- * Coronavirus Planning
- * CARES Funding
- * Board Meeting Dates and By-Law Revisions

STUDENT TRUSTEE'S REPORT

- Update on Student Activities and Student Senate

EXECUTIVE COMMITTEE

- Report from Committee Chair
- * President Authorization to Sign PA DOE Documents (EXEC 1009-2020) (action)
- * Minutes from May 12, 2020 Meeting

ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE

- Report from Committee Chair
- * Minutes from May 5, 2020 Meeting
- Report from the Interim Vice President of Academic Affairs
- Report from the Vice President of Student Services
 - * Enrollment Report

EXTERNAL AFFAIRS COMMITTEE

- Report from Committee Chair
- * Minutes from May 6, 2020 Meeting
- Report of the Executive Director of Institutional Advancement & Public Relations

FINANCE & FACILITIES COMMITTEE

- Report from Committee Chair
- * Minutes from May 7, 2020 Meeting
- * Operating and Capital Budget FY 2020-2021 (FF 1006-2020) (action)
- * Tuition and Fee Schedule FY 2020-2021 (FF 1007-2020) (action)
- * Financial Statements ending March 31, 2020 (FF 1008-2020) (action)
- * PA State Public School Building Authority Loan (FF 1009-2020) (action)
- Report from the Vice President of Finance and Administration

REPORTS/COMMENTS FROM BOARD MEMBERS

PUBLIC COMMENT

EXECUTIVE SESSION (Contractual)

Board members in executive sessions may discuss the employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; active or pending litigation; purchase or lease of property; information that is considered confidential under the law; matters of academic admission or standing; or public safety issues if disclosure of the information would reasonably jeopardize public safety or preparedness.

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- * Materials Included in board packet

Vision Statement

Pennsylvania Highlands Community College will be a dominant higher education provider in west central Pennsylvania – a catalyst for regional renewal – positioning our graduates to be recognized as highly competent, exceptional members of the community and workforce.

APPENDIX

- Strategic Plan Dashboard
- Operational Plan
- Human Resources by the Numbers

CALENDAR OF EVENTS

May 15, 2020	Virtual Commencement Ceremony	7:00 pm
June 9, 2020	Academic Affairs/Student Services Committee Meeting <i>Holtzman Board Room or via Zoom</i>	8:00 am
June 10, 2020	External Affairs Committee Meeting <i>Holtzman Board Room or via Zoom</i>	8:00 am
June 11, 2020	Finance & Facilities Committee Meeting <i>Holtzman Board Room or via Zoom</i>	8:00 am
June 16, 2020	Executive Committee Meeting <i>Holtzman Board Room or via Zoom</i>	8:00 am
June 23, 2020	Board Retreat <i>Holtzman Board Room or via Zoom</i>	1:30 pm
June 23, 2020	Board Meeting <i>Holtzman Board Room or via Zoom</i>	6:00 pm
October 2, 2020	25th Anniversary Gala <i>Casimir Cultural Center</i>	TBD